



KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR – 680596

INSTRUCTIONS FOR APPLYING ELIGIBILITY CERTIFICATE

How to Apply:

1. Click on the link “**Eligibility Certificate**” on the University Website and click on “**Apply**” link and fill the details required as given below.

Course Details

2. Select Branch of Course for which Eligibility Certificate is required.
3. Select Stream of the Course.
4. Select Level of the Course.
5. Select Name of the Course

Personal Details

6. Enter Name, Address, Date of birth, Mobile/Landline number and email id (E-mail ID is optional).

Qualification Details:

7. Enter the details of Qualifying Examination as Name of Exam, Board/University, Nation of the university, State of the university (optional).
8. Enter Name and Address of the School/College and Register Number.



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9. Select the Month of Passing and Year of Passing from drop down.
10. Now enter percentage of total marks in the qualifying exam.
11. If you are applying for a UG course, enter percentage marks in Physics, Chemistry, Biology, Mathematics, PCB(Physics, Chemistry Biology) (optional)

Council Details

12. Enter Name of council, State, Register number and Date (if applicable).

For Students from Foreign Institutions

13. If you have completed the qualifying examination from a foreign institution, furnish the details of approval from Consulate/ Association of Indian Universities.

Application Fee Details

14. Select either of the radio button as required (Institutions in India/ Institutions outside India).
15. The respective fee will be displayed and can be paid online after submitting the application.
16. Type the characters in the box seen in the picture (**captcha**).
17. If you want to reset the data use the **Reset Button**. It will reset all the data.
18. Click the **Save** button.
19. If the Application is saved successfully, you can see a page as below.



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Kerala university of Health Sciences

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Student Eligibility Certificate

Application Id ----- 7810

1.	Application Id	:	7810
2.	Stream	:	Medicine
3.	Course	:	MBBS
4.	Name of the applicant	:	Mr.RAJESH KUMAR
5.	Address of the applicant	:	Malthri, Mulamkunnathkavu P O, Thrissur
6.	Date of Birth	:	01/04/1994
7.	Mobile Number	:	9000240021
8.	Landline Number	:	
9.	Email id	:	raj@gmail.com
10.	Name of the Exam	:	HSE
11.	Name of the Board/university	:	KHS Board
12.	Name of the Nation	:	India
13.	Name of the school/college	:	GMBHSS, Thrissur
14.	Address of the school/college	:	GMBHSS, Thrissur P O
15.	Register Number	:	242222
16.	Month of passing	:	April
17.	Year of passing	:	2018
18.	Division/Grade	:	
19.	Percentage of marks in qualifying Exam	:	80
20.	Percentage Marks In Physics	:	80
21.	Percentage Marks In Chemistry	:	80
22.	Percentage Marks In Biology	:	80
23.	Percentage Marks In Mathematics	:	80
24.	Percentage Marks In PCB	:	80
25.	Name Of The Council	:	
26.	State	:	
27.	Register Number	:	
28.	Consulate Letter Details	:	
29.	Certificate details	:	
30.	Fee Amount	:	500

DECLARATION

I hereby agree that the forgoing information is correct and complete to the best of my knowledge and belief, nothing has been concealed/distorted.If I am found to have concealed/distorted,any material information,the University shall be able to take action against me and summarily cancel my registration and admission,and also agree to abide by the Rules and Regulations of the University.

[Submit Request](#) [Edit Request](#) [Delete Request](#)



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20. If you want to cancel the Application, Click on the *Delete Request button* at the bottom of this page.
21. If you want to make any change in the Application, Click on the *Edit Request button* at the bottom of this page.
22. After changing the Application, Click on the *Save button*.
23. If there is no modification, click on the *Submit Request button* to submit the application and proceed with payment.
24. Applicant will get Application no. & e-Challan no. (can be used for checking payment status) as sms alert on mobile. Click *Proceed to pay button* to pay the fee.

Successfully completed final submission. Your payment reference number is KUHSEGT7810925. Proceed with online payment?

Prevent this page from creating additional dialogs

OK Cancel

Pay Eligibility Certificate Fee - Online

Do not use Refresh and back button of browser

If the e-payment transaction fails, please **Do Not** submit any fresh applications. Instead, kindly select the Menu **VIEW STATUS** for checking the e-payment status or initiating another e-payment transaction.

Name	Eligibility Certificate Fee (Rs.)	Application Number	Payment Reference Number
RAJESH KUMAR	500	7810	KUHSEGT7810925

Proceed To Pay



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Payment Details

Transaction ID:	1198
Challan Number:	KUHSEGTY7810925
Amount:	Rs. 1 /-

Attention
You will be redirected to the SBI Epay portal for the payment. Follow the instructions carefully in each steps for successful completion of payment. Do not refresh or close the page until receipt is generated.

Note: Save your transaction ID for future reference. Thanks!

[Pay Now](#)

To check status of online payment enter e-challan number as shown below and click [Check Payment Status button](#). If previous payment failed click the [Proceed to pay button](#) to pay the fee. If payment status is BOOKED or INPROGRESS wait for 30 minutes to know that payment is successful or not. If success, you can print payment acknowledgement and application printout.

Check Your Online Payment Status

Enter e-Challan Number [Check Payment Status](#)



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List of Enclosures:

1. Application Print Out.
2. Self-attested copies of **Qualifying Examination Certificate, Mark lists of each year, Council Registration Certificate from respective councils, Letter from Embassy/Association of Indian Universities (if applicable).**
3. Students qualified from outside India should submit certified copies of **Syllabus and Curriculum (if required by the University).**
4. Permission/ Approval from **Indian Nursing Council** should be submitted by the students qualified from outside India and applying for Eligibility to obtain admission for **Nursing Courses**. (Circular of the INC :- F.No.1.5/GB-CIR/2012-INC dated 19.11.2012) mandatory.
5. In case of students applying for Post Basic BSc. Nursing / M.Sc Nursing/Ph. D Nursing courses after acquiring Post Basic BSc. Nursing, copies of plus two mark list should be enclosed (Higher secondary course with Physics Chemistry and Biology is mandatory).



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Fee for Eligibility Certificate:

For candidates who have qualified from **Institutions in India Rs.530/-**

For Candidates who have qualified from **Institutions outside India Rs.1050/-**

Address to which Application and enclosures should be send:

To

The Registrar

Kerala University of Health Sciences

Thrissur – 680596

Status of Application:

If applicant couldn't take the print of eligibility certificate application form, go to **“Eligibility Certificate”** link in the University Website and click on **“Check/Edit Status”**. If applicant didn't submit the form to university he/she will get a page link seen below.

Click on **Submit to University** then you will get page with all details. Check the check box and click on **Submit** button.



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After sending/submitting the application to the University, you can check the status of your application in the University website. For this go to **“Eligibility Certificate”** link in the University Website and click on **“Check /Edit Status”**. It will ask for the **Application No** and **Month and Year of Passing** of the qualified exam. Enter the **Application No** and select **Month and Year of Passing** of the qualified exam from the drop downs. Click on the **Submit** button shown in the screen. There you can see the status of your application. Please refer the screen shot below.



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The screenshot shows a web browser window displaying the 'KUHS* Students' portal. The page title is 'View Status Of Application For Eligibility Certificate'. The application details are as follows:

Application No	545
Name of the Applicant	AMALA P R
Course For Which Eligibility Certificate is Requested:	MBBS
Application Status:	Forwarded to University

A [Back](#) link is visible below the table.

If application is received at university, the applicant will get message alert and he will get the status as **Processing**. Please refer the screen shot below.

The screenshot shows a web browser window displaying the 'KUHS* Students' portal. The page title is 'View Status of Application For Eligibility Certificate'. The application details are as follows:

Application No	544
Name of the Applicant	AMRUTHA A R
Course For Which Eligibility Certificate is Requested:	MBBS
Application Status:	processing

A [Back](#) link is visible below the table.



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If application form of eligibility certificate is approved, the applicant will get message alert, he can print out the eligibility certificate from the site with the same link above **“Check /Edit Status”**. It will ask for the **Application No** and **Month and Year of Passing** of the qualified exam. Enter the **Application No** and select **Month and Year of Passing** of the qualified exam from the drop downs. Click on the **Submit** button shown in the screen. There you can see the status of your application. Please refer the screen shot below. Click on **Print out of Eligibility Certificate** Applicant will get approved eligibility certificate. Please refer the screen shot below.

The screenshot shows a web browser window with the URL `http://10.162.22.32/student/eligibility/egty_app_search.php`. The page header includes the KUHS logo and the text "KUHS* Students". The main content area is titled "View Status of Application For Eligibility Certificate" and contains the following information:

Application No	537
Name of the Applicant	AMRUTHA A R
Course For Which Eligibility Certificate is Requested:	MBBS
Application Status:	Approved

Below the table, there is a link labeled "Print out of Eligibility Certificate" and a "Back" link.

If application is rejected from university the applicant will get message alert and he will get the status as **Rejected** with **Reason for Rejection**. If application is rejected once again the applicant should apply for eligibility certificate. Please refer the screen shot below.



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The screenshot shows a Firefox browser window with the URL `http://10.162.22.32/...egty_app_search.php`. The page header includes the KUHS* Students logo and the title "View Status Of Application For Eligibility Certificate". The application details are as follows:

Application No	879
Name of the Applicant	AMRUTHA A R
Course For Which Eligibility Certificate is Requested:	MBBS
Application Status:	Rejected
Reasons For Rejection:	Invalid Qualification

A "Back" link is located below the table. The browser's taskbar at the bottom shows the time as 10:01 on 28-10-2013.

If application is pending from university the applicant will get message alert and he will get the status **Pending** with **Reason for Pending**. Please refer the screen shot below.

The screenshot shows a Mozilla Firefox browser window with the URL `http://10.162.22.3...gty_app_search.php`. The page header includes the KUHS* Students logo and the title "View Status Of Application For Eligibility Certificate". The application details are as follows:

Application No	844
Name of the Applicant	AMRUTHA A R
Course For Which Eligibility Certificate is Requested:	MBBS
Application Status:	Pending
Reasons For Pending:	no attested copy of certificates

A "Back" link is located below the table. The browser's taskbar at the bottom shows the time as 15:59 on 18-11-2013.



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If the application required modification, the applicant will get message alert and he will get the status **Modification Required** with **Reason for Modification**. Then link is provided for edit the application details **Edit Application Details**. Please refer the screen shot below. Edit application applicant should give the **Application Id** and **Date of Birth**.

The screenshot shows a Mozilla Firefox browser window with the following details:

- Address bar: 10.162.22.32/student/eligibility/egty_app_search.php
- Page Title: View Status of Application For Eligibility Certificate
- Page Content:

Application No	537
Name of the Applicant	AMRUTHA A R
Course For Which Eligibility Certificate is Requested:	MBBS
Application Status:	Modification Required
Reasons For Modification:	Invalid mark
	Edit Application form

At the bottom of the table, there is a [Back](#) link.

After editing the form applicant should take the Printout of the Application by clicking the button **Submit Request**. And please note down the **Application No** printed at the middle of the printout of the Application. Submit the application as per the above.