

**KERALA UNIVERSITY OF HEALTH SCIENCES
THRISSUR – 680 596**

Application for Duplicate Mark Lists / Certificates

Name of the Candidate :
Mobile Number :
Name of the Course :
Register Number :
Name of the College :

1. Details of Duplicate Mark List required

Year	Register Number	Month & Year of Examination	Regular/ Supplementary	Whether Passed or Failed	If passed, total marks obtained
1					
2					
3					
4					
5					
6					

2. Details of News Paper Notification

Name of the News Paper	Date	Page Number

3. Details of Affidavit

Name and Address of the Notary	Date of affidavit

Address to which the Duplicate Mark List/ Certificate
is/are to be sent (**in capital letters**)

.....
.....
PIN.....

UNDERTAKING

The particulars given above are true and correct. I hereby undertake that if the original mark list is recovered, I will inform the fact to the University and surrender the same.

Place:.....

Date:.....

Signature of the Applicant

Enclosures required

1. Relevant page of Newspaper containing the notification
2. Affidavit
3. Copy of Student ID Card
4. Copy of the lost mark list (if available)
5. Demand Draft of fee

Instructions

1. Newspaper notification should contain all the details of the lost mark list like Name of the candidate, register number, month and year of examination, name of the course, name of the university etc.
2. Affidavit from a Notary should be in stamp paper worth Rs.200/-.
3. Affidavit should be obtained only after 15 days of paper notification
4. Fee of Rs.445/- for Duplicate Mark Lists of all courses.
5. Rs.555/- for Duplicate Provisional Certificate of all U.G Courses.
6. Rs.775/- for Duplicate Provisional Certificate of all P.G Courses / Diploma and Degree Certificate of all U.G Courses.
7. Rs.1325/- for Duplicate Degree Certificate of all P.G and Diploma Courses.
8. Rs.1325/- and Rs.2430/- for Duplicate Provisional and Degree Certificates of Super-speciality respectively.

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