



KERALA UNIVERSITY OF HEALTH SCIENCES

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No : 2022/3405/A2/Exam General-A/KUHS

Date : 30-12-2024

ANNEXURE CHIEF SUPERINTENDENT'S DIARY

Name of Examination Centre:

CIN:

Date of Examination:from.....am/pm to.....am/pm

QP. Code:

Name of Examination:

Time Period of Examination:

Name of other colleges if any, allotted to the centre in case of clubbed centres (mention all):

Faculty of: Allied Health Sciences/Ayurveda/Dental/Homoeo/Medical/Nursing/Pharmacy/Siddha/Unani

Course:

Subject:

Paper:

Session: Forenoon/Afternoon

Details of the used Answer Books to be forwarded to the University:

Register Number of Students		Number of Answer Books	Type of Answer book 52 / 32 pages	Total number of Packets
From	To			
Total				

Absentee Details:

Sl. No	Register number of the student	Name of the Student	Sl. No.	Register number of the student	Name of the Student

Number of students registered:

Number of students absent:

Number of Answer Books used (exclude cancelled answer books):

Details of cancelled Answer Books, if any (including serial number of such books):

Number of Invigilators Assigned:





Name of Invigilator/s :

Question Paper Printed at:AM/PM

Question Paper Distributed atAM/PM

Personnel present in the confidential room at the time of Question Paper downloading and printing (Name, Designation and Signature)

Name and Signature of the External Vigilance Officer (Observer) Attended:

Name and Signature of the IVO Attended:

Whether Squad visited, if visited, furnish name and details of the Squad members:

Malpractice/s detected, if any: Yes / No. If yes, a detailed report shall be recorded (attach separate sheets if necessary). Besides this the invigilator concerned shall prepare a signed statement detailing the incident, nature of detection and the materials used. This statement shall also be signed by the candidate & countersigned by the Chief Superintendent. This report shall be placed in a separate envelope and sealed. CS shall forward this sealed envelope along with the Chief Superintendent's Diary.

Is there any correction in the question paper: Yes/No (Furnish a declaration certificate by the students that the corrections/ no corrections as the case may be, are informed on time.)

The CD/DVD/Pen drive containing the recording of the examination hall is enclosed: Yes/No (ensure that the CD/DVD/Pen drive is packed in the specified CD/DVD mailer).

1. When CD/DVD is being used for recording the visuals of the examination ensure that the date, name of centre, name of examination, QP Code, Name of CS etc. are written legibly with CD marker on the CD/DVD.
2. When a single Pen drive / Flash drive is used for recording the visuals of all the days of the examination, ensure that the data of each day of the examination is transferred to the Pen drive / Flash drive on the day of the examination itself. This Pen drive / Flash drive with visuals of all days of the examination shall be despatched to the University along with the answer book bundle that is being sent on the last day of the examination.
3. While sending Pen drive / Flash drive with examination visuals ensure that it is placed in a CD pouch along with the details mentioned in point (1) written in a separate sheet.
4. The colleges are also directed to send this Pen Drive /USB Drive placed in a separate pouch along with the details of the examination covered, including Question Paper codes (QP Codes) and the surveillance of packing of respective answer books.
5. The colleges have to ensure that the Pen drive /USB drive submitted to the University are virus free. A statement ensuring the same shall also be submitted by the examination centre Chief Superintendent.

Details of the strip seals used:

Chief Superintendent, EVO and IVO have signed on the strip-seal used for packing: Yes/No

The whole written answer book, along with duly filled Part I slip, Invigilator's Diary (after ensuring the answer book serial number is entered and signature of the students are affixed in the prescribed columns), and declaration regarding the correction / no correction of the question paper, are being sent to the university by Speed Post on the day of examination itself.

I hereby solemnly affirm that this examination was conducted following all the norms stipulated by the University for the conduct of examinations.

Place:
Date:

Name and Signature of the Chief Superintendent
Mob.No:

Remarks if any:





<http://www.kuhs.ac.in>
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Digitally approved document; signature not required.

KUHS, Thrissur