



OFFICE OF THE DEAN, RESEARCH

No : 37311/2023/ Dean Research- A3/KUHS

Date : 11-12-2023

**CIRCULAR**

**Sub : P G Synopsis-Instructions-2023-24 onwards reg.**

**Ref : Decision No. 34.19 of the Academic Council held on 30.09.2023.**

The followings instructions are to be followed by the colleges conducting P G courses in connection with the submission of P G Synopsis from the academic year 2023-24 onwards.

1. The thesis protocol submitted should have the approval of the registered Institutional Ethics Committee, concerned. It should bear the signature and details of the Guide, Co-guide(s) and the Head of the Department.
2. Ethics Committees should be registered under the Department of Health Research (DHR) or CDSO (or both) or under the Animal Ethics committee, wherever applicable.
3. It shall be made mandatory for the institutions to provide the services of eligible P G guides to scrutinize the Thesis Protocols when required by the University.
4. The institution shall ensure that the studies approved by the university commence before the end of the first year of the course and the same be communicated to the university.

As per the reference cited, the protocols submitted with the approval of registered Ethical Committees will be approved by the university without further scrutiny/Review by the KUHS through another faculty. Protocols submitted without

the approval of the duly-registered Ethical Committees, will not be accepted by the  
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university from the academic year 2024-25 onwards. In the transitory period, the protocols submitted will be scrutinized/reviewed further by the university before approval.

**Institutions registered under the Department of Health Research (DHR) or CDSO (or both) or under Animal Ethic committee are directed to forward the details of their registration in the following format, along with the relevant attachments to prove the same, addressed to the Office of the Dean, Research.**

Sl.No	Type of registration to Ethics Committee	Registration Number	Validity	Documents attached

Sd/  
**Dean, Research**

To  
All principals of colleges conducting P G courses

Digitally approved document; signature not required.

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KUHS, Thrissur