KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR – 680 596

Examination Branch

4645/ KUHS/EX-AHS/B1 /2019 Date: 25 -02-2019

NOTIFICATION

The Third Year B.Sc. MLT Degree Supplementary Examinations has been scheduled by the University W.e.f 10-04-2019. The detailed timetable will be announced later. All colleges conducting BSc MLT course affiliated to this University should submit their applications for Examination **through online**(University website: www.kuhs.ac.in) and forward the summary printouts duly countersigned by the Principal / Head of the Institution to **the Controller of Examinations** along with fee separately on or before the date stipulated.

The list of eligible examiners (Internal/External/Evaluators) for this examination, for the each subject in the prescribed format should be uploaded in the KUHS website along with the exam registration of the candidates and the printouts should be countersigned by the Principal/Head of the institution and forwarded to the university along with the examination registration report.

The details of fees and other particulars are given below:

TABLE I

Sl. No	Details	Fee (Rs)
1	**Application fee per candidate**	**105/-**
2	**Fee for mark list per candidate**	**210/-**
3	**Fee for each paper (inclusive of Theory, Practical and Viva)**	**275/-**
4	**Fine to be paid per paper after the last date stipulated**	**105/-**
5	**Super fine to be paid per paper after the last date stipulated**	**315/-**
6	**Fine for late submission of internal assessment marks**	**5250/-**

Schedule for Registration and Application for Examination

TABLE II

Sl. No	Date	Details	
		Exam Registration	**Attendance & Internal Assessment**
1	**28.02.2019**	**Start of online Registration**	**Start of online submission of Attendance & Internal Assessment**
2	**13.03.2019**	**Last date for online Registration of Examination**	**Last date for online submission of Attendance & Internal Assessment and entry of fee details.**
3	15.03.2019	Last date for online Registration of Examination with fine of₹. 105/- per paper.	
4	19.03.2019	Last date for online Registration of Examination with super fine of ₹. 315/- per paper.	Last date of online submission of Attendance Report & Internal Assessment (with fine of₹.5250/-).
5	**26.03.2019**	**Last date of receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University and DD in the University. (Submission of Attendance and Internal Assessment marks is compulsory)**	
6	**04.04.2019**	**Last date of receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University and DD in the University with fine. (Submission of Attendance and Internal Assessment marks is compulsory)**	
7	06.04.2019	Issuance of Admit cards	
8	**10.04.2019**	**Date of Examination**	

Instructions to the Candidates

1. The fee once paid will not be refunded or adjusted under any circumstances.
2. Applications after the stipulated date will not be entertained on any grounds.
3. Model question papers are published in the website.

Instructions to the Principal / Head of Institution

Remittance of Examination Fee:

1. The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund through a single Demand Draft drawn in favour of **Finance Officer, 'SBI-*KUHS Examination Fee Account No. 31768842875*, payable at '*Thrissur*'**.
2. The Principal / Head of the Institution should send a separate statement showing the details of those SC/ST/OEC candidates who are not remitting the examination fee with an undertaking that their examination fee will be claimed by the College from the Department concerned and remit the same to the University**.**
3. All applications for registration should be accompanied by the prescribed fee.
4. Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible for appearing the examination**. Partial appearance for eligible subjects will be permitted to those candidates who have shortage of internal assessment marks in one or more subjects, but secured prescribed attendance percentage (80%) in all the subjects. Principal / Head of Institution are solely responsible for any lapses in this regard.**
5. The Institutions which are not recognised as University Examination Centre for Theory Examinations have to remit to the University, an additional amount of ₹. 105/- per candidate per paper for using another Approved Centre
6. No other fees should be collected from the candidates for this examination purpose.

Attendance:

1. The Principal / Head of the Institution are required to furnish attendance of all the candidates. There is no provision for condonation of shortage of attendance from the University. **However the principal on recommendations by the HOD/ Dept in charge can condone the shortage of attendance of a candidate to a maximum of 10% for a subject**

   (s) once in a course period(under intimation to the Controller of Examinations with fee of Rs 525/- per subject).

2. The summary printout of Application for Examination, Internal Assessment Mark Statement and Attendance Statement, duly countersigned by the Principal / Head of

Institution should be forwarded so as to reach the University before 5.00pm on the last date stipulated.

3. The attendance of the candidates should be displayed on the College Notice Board for the benefit of the candidates.

Internal Assessment:

The printouts of Internal Assessment Marks should be signed by each candidate against their marks. This statement signed by the Head of the Department, duly countersigned by the Principal / Head of the Institution should reach the University before 5.00pm on the last date stipulated. A photocopy of the same should be displayed on the College Notice Board.

Admit Card:

Admit Cards will be issued to all colleges **through online.** The Principal / Head of Institution should download the Admit Cards and distribute the same among the candidates, after getting candidates' signature and counter signed by the Principal with College seal.

Applications after the stipulated date will not be entertained on any grounds

Request for Advance Amount

Request for advance in respect of theory examination may be forwarded to the Finance Officer or email to **fo@kuhs.ac.in** or to **exam.finance@kuhs.ac.in** along with registration report.

Sd/-
Controller of Examinations

To

The Principals / Head of Institutions of all affiliated B.Sc. MLT Colleges

Copy to: System Manager/University website/P A to CE/Media consultant for publishing in media