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KERALA UNIVERSITY OF HEALTH SCIENCES

THRISSUR – 680 596

PHONE: 0487 – 2207684, 2207664

No : 25228/2024/Ex Nur B4/KUHS Date : 27-07-2024

EXAM NOTIFICATION

Fourth Year B.Sc Nursing Degree Supplementary Examinations September 2024(2016 scheme & Eligible Candidates of 2010 Scheme) will be conducted from **02.09.2024** onwards. All affiliated colleges conducting B.Sc Nursing Degree course shall submit their applications for examination by online (University website: www.kuhs.ac.in) and forward the summary printouts, duly countersigned by the Principal / Head of the Institution to the Controller of Examinations, along with the details of fee remitted by online, on or before the dates stipulated in the schedule given below.

The list of eligible Examiners (internal/external/evaluators) for each subject of this examination, shall be uploaded in the prescribed format available in the University website with FEP Number. This shall be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution shall be submitted to the University within the date stipulated in the schedule. Time table of the examination will be published later.

TABLE -I

Fees and other particulars

No	Particulars	Fee (Rs)
1	Application fee per candidate	110/-
2	Fee for Mark list per candidate	225/-
3	Fee for each paper (inclusive of Theory, Practical and Viva)	290/-

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4	Fee for Provisional Certificate (to be paid once)	335/-
5	Fee for Degree Certificate (to be paid once)	555/-
6	Total Fee per candidate of 2016 scheme & eligible candidate of 2010 scheme (If appearing all papers)	2385/-
7	Fine to be paid per paper after the last date stipulated	110/-
8	Super fine to be paid per paper after the last date stipulated	335/-
9	Fine for late submission of Internal Assessment marks	5515/-
10	Special Examination Fee for mercy chance in addition to the normal Examination Fee (for those candidates who have qualified the basic examination conducted by KNMC and sanctioned Mercy chance by Hon.Vice chancellor).	1050/-(Per Chance)

TABLE - II

Application and Registration Schedule

Sl. No	Particulars		
	Date	**Exam Registration**	**Attendance & Internal Assessment**
1	30.07.2024	Starting date for the updation of FEP details of Examiners/Evaluators*	
2	01.08.2024	Starting of online registration	Starting of online submission of Attendance & Internal Assessment
3	09.08.2024	Last date for online registration for examination	Last date for online submission of Attendance & Internal Assessment and entry of online fee remittance details
4	13.08.2024	Last date for online registration of examination with a fine of Rs. 110/-per	----

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		paper	
5	14.08.2024	Last date for online registration for examination with a super fine of Rs. 335/- per paper	Last date for online submission of Attendance Report & Internal Assessment with a fine of Rs. 5,515/-. (A fine of Rs.5,515/- will be applicable for online submission of Attendance Report & Internal Assessment from 10.08.2024-14.08.2024)
6	16.08.2024	Last date for the receipt of printout of Attendance report, Internal Assessment and examination registration report **without fine** in the University. (Submission of Attendance and Internal Assessment marks is compulsory)	
7	19.08.2024	Last date for the receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University **with fine**.	
8	29.08.2024	Issue of Admit cards	
9	02.09.2024	Date of commencement of Examination	

*Note : Students Exam registration link will be available only after the updation of FEP details of Examiners/Evaluators.

Instructions to the Candidates

1. Exam fee once paid will not be refunded or adjusted for other purposes under any circumstances.
2. Applications submitted after the stipulated last date will not be considered on any grounds.
3. Model question papers are available in the University website: www.kuhs.ac.in.
4. The required fee is to be handed over to the College authorities at least one working day prior to the last date of online registration of examination stipulated in the Notification.

Instructions to the Principal / Head of the Institution

Registration and Remittance of Exam Fee

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1. The Principal / Head of the Institution should collect Examination fee from all the candidates and remit the consolidated amount to the University Fund online in a single transaction.
2. The Principal / Head of the Institution should send a separate statement showing the details of those SC/ST/OEC candidates who are not remitting the examination fee, with an undertaking that their examination fee will be claimed by the College from the Department concerned and remitted the same to the University before the issue of the mark - list
3. Applications for registration should be accompanied by the prescribed fee.
4. Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible for appearing for the examination. However, partial appearance is permitted provided the candidate has attained the minimum prescribed percentage of attendance (80%) in all the subjects. Such candidates are eligible to register for examination in those subjects in which the candidate has secured the minimum percentage of internal assessment marks. **Care shall be taken while registering such candidates. Principal / the Head of Institution will be held responsible for any lapses in this regard.**
5. The Institutions which are not recognised as Theory Examination Centres of the University, have to remit an additional amount of 110/- per candidate per paper for using another Approved Centre
6. No other fees should be collected from the candidates for this examination purpose.
7. If any of the candidate/s are debarred from appearing in the University Examination,Principal/HOI should not register such candidates. If this direction is violated it will be viewed very seriously by the University

Attendance

1. The Principals / Heads of Institutions are required to furnish attendance of all the candidates. There is no provision for condonation of shortage of attendance in 2016 scheme.However, for 2010 scheme the Principal, on recommendations by the HoD/Dept.in charge can condone the shortage of attendance of a candidate to a maximum of 10% for a subject(s) once in a course period (under intimation to the Controller of Examinations.) with fee of Rs.555/- per subject.

2. The summary printout of Application for Examination, Internal Assessment Mark Statement and Attendance Statement, duly countersigned by the Principal / Head of Institution should be forwarded so as to reach the University before 5.00pm on the last date stipulated.

3. The attendance of the candidates should be displayed on the College Notice Board for information to the candidates

Internal Assessment

1.The printouts of Internal Assessment Marks should be signed by each candidate against their marks. This statement signed by the Head of the Department, duly countersigned

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by the Principal / Head of the Institution should reach the University before 5.00pm on the last date stipulated. A photocopy of the same should be displayed on the College Notice Board.

2.The Internal Marks and Attendance of supplementary candidates should be entered again.In the case of candidates who had improved their Internal marks, the marks secured in that Examination even if lesser than the previous marks will be taken as the final marks and that mark only should be entered.

Mercy Chance :

Applications through the Principal/Head of the Institution with sufficient and relevant documents (after qualifying the Basic Examination conducted by KNMC) for granting mercychances shall be considered only if it is submitted within 15 days from the date of issue of this notification.

Admit Card

Admit Cards will be issued online to all colleges. The Principal / Head of Institution should download the Admit Cards and distribute the same to the candidates, after getting candidates' signature and countersigned by the Principal with College seal.

Request for Exam Advance

Request for advance fund for meeting the expenditure of theory examination shall be submitted to the Finance Officer or e-mail to fo@kuhs.ac.in or to exam.finance@kuhs.ac.in along with the registration report.

Note:- If any candidate has been debarred by the University from writing any Examination or Examinations of any particular chance, the name/s of such candidates shall not be registered for the examination. Principal/HoI shall take extra vigil in this regard. Violation of this direction will be viewed very seriously.

Important points to be observed in online payment

1. Payment shall be made by internet banking/credit card/UPI.

2. Colleges shall avoid waiting till the last day/hour for the remittance of fees as there are chances for occurring connectivity issues leading to failure of remittance in time. Belated remittance of fees for any reason will attract the mandatory fine/super fine.

3. Avoid clubbing the fee for an Examination with the fee for any other purpose.

Sd/-
Controller of Examinations

Copy to:

1. The Principals / Heads of affiliated Institutions concerned.
2. System Manager/University website/P.R.O
3. SF/FC

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